

KILROY REALTY CORPORATION

12200 West Olympic Blvd.,
Suite 200
Los Angeles, CA 90064**Opportunity Description:** Director of Operational Technology
Location: Office in Los Angeles, CA**About Kilroy Realty Corporation**

- Kilroy (NYSE: KRC) is a leading U.S. landlord and developer with approximately 17 million square feet of primarily office and life science space with operations in San Diego, Greater Los Angeles, the San Francisco Bay Area, Greater Seattle and Austin, Texas.
- Kilroy's Vision is to be a premier and sustainable commercial real estate operator and developer, sought after by tenants, preferred by investors, and respected by competitors.
- Kilroy's mission is to create and operate exceptional real estate assets where people live, work, and engage with their communities.
- At Kilroy, our people are our greatest resource. We strive to maintain a culture of continuous growth, recognizing and rewarding performance in all facets of the company. Integrity matters, which means how we operate is just as important as what we deliver. We aim to operate as a cohesive team and believe that diversity of thought and perspective results in better outcomes.

About the Opportunity

This position will play a pivotal role in aligning technology with our strategic objectives, ensuring the reliability and efficiency of our operational processes, and driving innovation in industry and most importantly our portfolio of buildings, both operating and in development. This position will be responsible for overseeing the planning, development, and implementation of OT projects while managing a dedicated team of professionals.

This position reports to the Vice President of Technology.

Kilroy Realty is a leading Real Estate company dedicated to innovating product for our tenants and stakeholders. We are committed to leveraging cutting-edge technology to enhance our operations and deliver outstanding results. As we continue to grow and expand, we are looking for a dynamic and experienced Director of Operational Technology to lead our technology-driven initiatives and ensure the seamless integration of operational technology solutions.

Opportunity Requirements

- Bachelor's degree in a relevant field (e.g., Information Technology, Engineering).
- Proven experience (5+ years) in a leadership role within operational technology or a related field.
- Strong knowledge of networking technologies, OT systems, industrial control systems, and automation technologies
- Well versed in SDWAN Technologies and managing cloud environments
- Demonstrated experience in project management, budgeting, and resource allocation.
- Excellent communication and interpersonal skills, with the ability to work collaboratively across teams.
- Strong problem-solving and decision-making abilities.
- Knowledge of cybersecurity best practices in an OT environment.
- Familiarity with relevant industry regulations and standards.
- Certification in relevant areas (e.g., CISSP, PMP) is a plus.

Summary of Responsibilities

As essential function of this position is regular and predictable attendance. The core responsibilities of this position include, but are not limited to the following:

- Strategic Leadership
 - Develop and execute a comprehensive OT strategy aligned with the company's goals and objectives
 - Develop partnerships with internal and external stakeholders.
 - Identify opportunities for technological advancements to enhance operational efficiency and competitiveness within our building portfolio.
 - Collaborate with senior management to define the vision for OT initiatives to further the profile of our building assets.
- Team Management
 - Recruit, mentor, and lead a high-performing team of OT professionals.
 - Foster a culture of innovation, collaboration, and continuous improvement within the team.
 - Set clear goals and expectations and provide guidance and support to team members.

- OT Project Management
 - Oversee the planning, budgeting, and execution of OT projects, ensuring they are delivered on time and within budget.
 - Collaborate with property/building teams to define project scope and requirements.
 - Monitor project progress and resolve any issues or obstacles that may arise.
 - Collaborate with Construction and Development teams on ground up construction projects and redevelopment sites.
- Technology Operations & Integration
 - Oversee and manage the building operational network (BON)
 - Evaluate and select appropriate OT solutions, technologies, and vendors.
 - Implement and integrate OT systems, ensuring compatibility with existing infrastructure.
 - Drive the adoption of emerging technologies that enhance operational capabilities.
- Security and Compliance
 - Establish and maintain robust cybersecurity measures and policies to protect OT systems from threats.
 - Ensure compliance with industry regulations and standards related to OT.
 - Develop and implement disaster recovery and business continuity plans.
- Performance Optimization
 - Continuously assess and improve the performance and reliability of OT systems.
 - Implement best practices and industry standards for optimizing operational technology.
 - Monitor system performance and proactively address any issues.
- Other duties, as assigned.

What we offer

At Kilroy, base pay is one part of our total compensation package and is determined within a range. This provides the opportunity to progress as you grow and develop within the role. The base pay range for this role is between \$126,000 and \$133,000 and your base pay will depend on your skills, experience and training, knowledge, licensure and certifications, and other business and organizational needs. It is not typical for an individual to be hired at or near the top of the range for their role and compensation decisions are dependent on the facts and circumstances of each case. This role is eligible for an annual discretionary bonus as well.

Our comprehensive group health benefits program is built around your total health and provides employees and their families with care and coverage designed to help you thrive. Our health and wellness program offerings include medical, dental, vision, with FSA, HSA options, Group Life &

Disability, LTD coverage and much more. Ancillary programs include a retirement savings plan with a competitive employer match, employee support programs like our parental leave coaching program, wellness, and commuter benefits, just to name a few. We invite you to visit our website at www.kilroyrealty.com to learn more.

How To Apply

Please submit resumes to recruiting@recruiting.kilroyrealty.com. Please include the position title in the subject line. No phone calls, please. EEO/M/F/Vet/Disability Employer.